



राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी  
भारत सरकार, वित्त मंत्रालय, राजस्व विभाग  
आंचलिक प्रशिक्षण संस्थान, दिल्ली  
नासेन कॉम्प्लेक्स, सैक्टर-29, फ़रीदाबाद -121008  
**NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS**  
Government of India, Ministry of Finance, Department of Revenue  
Zonal Training Institute, Delhi  
NACIN Complex, Sector-29, Faridabad-121008

F. No. NACIN/II/3/POST/27/2021-ESTT/

Date : .09.2024

**OFFICE ORDER**

The following work is hereby allocated to the Gr. B & C officers posted at NACIN ZTI Delhi with immediate effect and until further orders:

| S. No | Name of the Officer  | Designation (Sh./Ms.) | Area of work              | Additional Charge   |
|-------|----------------------|-----------------------|---------------------------|---|
| 1     | Sumit Khokhar        | Superintendent        | Administration            | (i) Sh. Manjeet Pal Singh, Inspector will hold additional charges of Pension Matters<br><br>(ii) Sh. Rajnish Mann, Tax Assistant will hold additional charge of MCTP Section in respect of NACIN Palasamudram till further orders.  |
| 2     | Gaurav Tagra         | Inspector             |                           |   |
| 3     | Manjeet Pal Singh    | Inspector             |                           |   |
| 4     | Jatin Jain           | Tax Assistant         |                           |   |
| 5     | Nidhi Kaushik        | Tax Assistant         |                           |   |
| 6     | Rajnish Mann         | Tax Assistant         |                           |   |
| 7     | Deo Kant Singh       | Superintendent        | Establishment & Vigilance | (i) Sh. Deo Kant Singh, Superintendent and Sh. Sunil Kumar, Inspector will hold additional charge of MCTP Section in respect of NACIN Palasamudram till further orders.<br><br>(ii) Sh. Brijendra Kumar, Executive Assistant will hold additional charge of e-office PIMS/EMD Manager |
| 8     | K N Shukla           | Inspector             |                           |   |
| 9     | Sunil Kumar          | Inspector             |                           |   |
| 10    | Brijendra Kumar      | Executive Assistant   |                           |   |
| 11    | Parul Kumari         | Executive Assistant   |                           |   |
| 12    | Banti                | Executive Assistant   |                           |   |
| 13    | Archana Kumari       | Tax Assistant         | Accounts                  | (i) Ms. Shikha Dahiya, Appraiser will continue holding charge of DDO at NACIN ZTI Delhi.  |
| 14    | Shikha Dahiya        | Appraiser             |                           |   |
| 15    | Dashrath Kumar Mahto | Executive Assistant   |                           |   |
| 16    | Amjad Ali            | Executive Assistant   |                           |   |
| 17    | Manoj Kumar          | Executive Assistant   |                           |   |
| 18    | Ravi Kumar Mahendra  | Tax Assistant         |                           |   |

|    |                     |                     |   |   |
|----|---------------------|---------------------|---|---|
| 19 | Vatan Posla         | Superintendent      | iGoT & Mission Karmayogi in respect of ZTI Delhi and NACIN Palasamudram till further orders | (i) Sh. Suresh Kumar, Inspector will hold additional charge of iGoT & Mission Karmayogi Section in respect of ZTI Delhi as well as NACIN Palasamudram till further orders.  |
| 20 | Ankit Kumar Pandey  | Steno-I             |   |   |
| 21 | Umesh Jayas         | Inspector           | ICT Section in respect of NACIN Palasamudram  | (i) Sh. Arvind Singh, Superintendent will hold additional charge of ICT Section in respect of NACIN Palasamudram till further orders.   |
| 22 | Nitin Kumar Sagar   | Executive Assistant |   |   |
| 23 | Deepak Kumar        | Tax Assistant       |   |   |
| 24 | Arvind Singh        | Superintendent      | Trainings for outside agencies/ departments, Annual Training Calendar, All Training Reports | (i) Sh. R. V. Kameswara Rao, Superintendent and Ms. Shalini Thakur, Inspector will hold additional charge of CPGRAM and PQ Sections.<br><br>(ii) Sh. Akshay Gupta, Inspector will hold additional charge of e-office PIMS/EMD Manager |
| 25 | R.V. Kameswara Rao  | Superintendent      |   |   |
| 26 | Akshay Gupta        | Inspector           |   |   |
| 27 | Shalini Thakur      | Inspector           |   |   |
| 28 | Sonu Chandela       | Executive Assistant |   |   |
| 29 | Kamal Kumar         | Steno-II            |   |   |
| 30 | Meera               | Steno-II            |   |   |
| 31 | Manoj Kumar         | Superintendent      |   |   |
| 32 | Kanhaiya Prasad     | Superintendent      |   |   |
| 33 | Suresh Kumar        | Inspector           |   |   |
| 34 | Naweena Kumar       | Inspector           |   |   |
| 35 | Priyanka            | Steno-I             |   |   |
| 36 | Rajesh Ahuja        | Tax Assistant       |   |   |
| 37 | Dhan Singh Bora     | Tax Assistant       |   |   |
| 38 | Pawan Kumar Agrawal | Superintendent      | Induction and Mandatory Training for Gr. B & C Officers                                     | Sh. Sohit Vashishth, Inspector and Sh. Tinku Kumar, Tax Assistant will hold additional charge of 'Record Room' in respect of physical files of NACIN Headquarters.  |
| 39 | Sanjeev Kumar Kalra | Superintendent      |   |   |
| 40 | Jonty               | Inspector           |   |   |
| 41 | Sohit Vashishth     | Inspector           |   |   |
| 42 | Monika              | Steno-II            |   |   |
| 43 | Sawan Gautam        | Tax Assistant       |   |   |
| 44 | Tinku Kumar         | Tax Assistant       |   |   |

|    |                     |                         |                       |  |
|----|---------------------|-------------------------|-----------------------|--|
| 45 | Sangam Jatti        | Sr. Translation Officer | Library & राजभाषा     |  |
| 46 | Gaurav Saha         | Jr. Translation Officer |                       |  |
| 47 | Chandan Kumar       | Steno-II                |                       |  |
| 48 | Hema Sharma         | Tax Assistant           | CRU                   |  |
| 49 | Sita Kumari         | LDC                     | CRU                   |  |
| 50 | Kamaljeet Gayakwad  | PS                      | PS to Pr. ADG         |  |
| 51 | Shiv Bahadur Maurya | Steno-II                | Attached with Pr. ADG |  |
| 52 | Amit Kumar          | Steno-II                | Attached with ADD     |  |
| 53 | Sandeep Kumar       | Steno-II                | Attached with ADD     |  |
| 54 | Ramesh Chander      | H Havaladar             | Misc duties           |  |
| 55 | Rekh Singh Meena    | H Havaladar             | Misc duties           |  |
| 56 | Shankar Dutt        | H Havaladar             | Misc duties           |  |
| 57 | Chanderbhan         | H Havaladar             | Misc duties           |  |
| 58 | Laljit              | H Havaladar             | Misc duties           |  |
| 59 | Mukesh Singh        | H Havaladar             | Misc duties           |  |
| 60 | Ashok Kumar         | H Havaladar             | Misc duties           |  |
| 61 | Zahid               | MTS                     | Misc duties           |  |
| 62 | Dinesh Chand        | MTS                     | Misc duties           |  |

2. This issues with approval of the Competent Authority.

**(Anuj Sharma)**  
**Assistant Director (Estt.)**

Copy to:-

1. Pr. ADG, NACIN ZTI Delhi.
2. All Group A officers at ZTI Delhi.
3. Hindi Section for translation to Hindi.
4. Notice Board.